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(IN TRIPLICATE)

~~SECRET~~

7 September 1961

DOC <u>09</u>	REV DATE <u>1 MAY 1980</u>	BY <u>1 MAY 1980</u>
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ORIG CLASS <u>S</u>	PAGES <u>4</u>	REV CLASS
JUST <u>22</u>	NEXT REV <u>2010</u>	AUTH: MR 78-2

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Attention:

Subject: Contract No. 605
Task Order No. 9
Request for Additional Funds
to Complete, Information
Concerning

Reference: (a) Telephone conference between
buyer and contractor
1 September 1961

Enclosure: (A) Contractor's Request for
Additional Funds to Complete
dated 24 March 1961, in
triplicate

Gentlemen:

Pursuant to Reference (a) and previous conversations dated 28 and 29 August 1961, the contractor submits Enclosure (A), described above, for the buyer's review and retention. The enclosed copies are duplicates of the original letter transmitted to the buyer.

If the contractor can be of further service in the above matter, do not hesitate to contact the writer.

Very truly yours,

Contract Administrator

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NRG:dw

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THIS DOCUMENT CONTAINS INFORMATION AFFECT-
ING THE NATIONAL DEFENSE OF THE UNITED STATES
WITHIN THE MEANING OF THE ESPIONAGE LAWS,
TITLE 18, U. S. C., SECTIONS 793 AND 794. ITS
TRANSMISSION OR THE REVELATION OF ITS CON-
TENTS IN ANY MANNER TO AN UNAUTHORIZED
PERSON IS PROHIBITED BY LAW.

~~SECRET~~**AIR MAIL
(IN TRIPLICATE)****24 March 1961**

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Attention:

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**Subject: Contract No. 605
Task Order No. 9
Additional Funds to Complete,
Request for**

**Enclosure: (A) Estimate to Complete
from 1 February 1961,
in triplicate**

Gentlemen:

Pursuant to a recent review of the subject contract, the contractor estimates that additional funds in the amount of \$6,182 will be required to complete the subject task order.

A brief summary of the above request is as follows:

Present contract selling price including fee	<u>\$ 6,249.</u>
Status of Costs as of 31 January 1961 including fixed fee billed and fixed fee available	<u>\$12,020.</u>
Estimate to Complete from 1 February 1961	<u>411.</u>
Total Estimated Revised Selling Price	<u>\$12,431.</u>
Total Additional Funds to Complete	<u>\$ 6,182.</u>

The request for additional funds has been necessitated by the fact that labor costs were approximately doubled from that originally estimated. The contractor in its original estimate visualized the use of chemical processes to etch the various antenna elements. This proved unsatisfactory and the elements were required to be fabricated by a costly hand process. This process increased the number of hours scheduled for the job by approximately 100%.

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24 March 1961

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The antennas and instruction books required under the subject task order were delivered on or before 8 February 1961. Heavy charges in January 1961 and the contractor's accounting reporting system prevented the contractor from notifying the buyer of the possible overrun at an earlier date.

It is requested that, when funds are added to the subject task order in response to the above request, the contract expiration date also be extended to 28 February 1961 to allow charges occurred in February to be billed as allowable cost.

Favorable consideration of the enclosed quotation is respectfully requested. Representatives of the contractor will be readily available in the event further contractual or technical discussion is necessary. In matters pertaining to this quotation, please reference the subject task order and address all inquiries to

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Very truly yours,

Assistant Director
Contract Administration Division

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ENCLOSURE (A) 25X1
Letter to U. S. Government
Dated 24 March 1961
Page 1 of 1 page

	<u>JC</u>	<u>Rate</u>	<u>Estimate to Complete from 1 February 1961</u>	
			<u>Hours</u>	<u>Amount</u>
Salaries and Wages:				
Sr. Assist. Engr.	3524			
<u>TOTAL SALARIES AND WAGES</u>				
Departmental Overhead:				
Engineering				
<u>TOTAL DEPARTMENTAL OVERHEAD EXPENSE</u>				
Material (Purchase Order Commitments)				
<u>TOTAL LABOR, O.H. AND OTHER COSTS</u>				
G & A @ 7.41%				
General Research @ 1.24%				
<u>TOTAL ESTIMATED COST</u>				<u>\$411.</u>

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